



# County of Hamilton

DONALD C. SCHRAMM, P.E.-P.S. COUNTY ENGINEER

700 COUNTY ADMINISTRATION BUILDING

138 EAST COURT STREET

CINCINNATI, OHIO 45202

GENERAL INFORMATION (513) 632-8523

## 3rd District #2 Integrating Committee Meeting Minutes August 26, 1988 - 8:00 a.m.

Hamilton County Engineer's Conference Room  
7th Floor, County Administration Building  
Cincinnati, OH 45202

The meeting was called to order by Mr. Donald Schramm at 8:10 a.m. All members were present except Scott Johnson whose alternate was Tom Young.

A motion was made to approve the minutes from the August 12, 1988 meeting by David Crafts and seconded by Jeff Corcoran. Motion passed unanimously.

Discussion of Support Staff - George Rowe went over City members who are all qualified, reputable people. Also County members were named and qualifications specified. (See attached list of Support Staff members.)

The Support Staff is taking directions from the Integrating Committee and working on procedures/forms as requested. They will be meeting once a week until finalization. Jeff Corcoran suggested Integrating Committee members be advised of Staff Support meetings so they could have someone sit in if they deemed necessary or beneficial.

The question was brought up as to how long engineers will be involved. Mr. Luken and Mr. Schramm stated weekly until all things are set up and going. The project rating and field evaluation will be a continuing Support Staff function until provided for by some other means.

Jeff Corcoran requested that general health and welfare (Item #3 on the rating form) be defined and elaborate more on selection criteria. It was suggested to stay with the rating form as revised for one year and see what happens.

Roadway, bridge and storm sewer projects where engineering and preliminary work has already been completed would be rated high so construction could get underway. David Crafts suggested Item #9 be moved to Item #1 and the yes points be increased to 20 for the first year. Motion to move #9 to #1 and increase to 20 points for the first year was passed unanimously.

3rd District #2 Integrating Committee Meeting Minutes August 26, 1988

A motion was made by George Rowe and seconded by Dusty Rhodes to tentatively approve the rating form at this point in time. Passed unanimously.

Item #4 - Mayor Luken made a motion, seconded by Jeff Corcoran, that a 110% cap for a five (5) year period be put on the three major divisions - Municipalities, County (including Townships) and City. Passed unanimously.

There was a discussion of the Five Year Plan and it was decided to go with the present set up (handout at public meeting) with slight modification. David Crafts suggested Support Staff clarify the wording at top of the form.

The public meeting will be held on Thursday, October 20, 1988 at 7:00 p.m. in the Board of County Commissioners' meeting room on the 6th floor of the County Administration Building.

First notice of public meeting to be sent out September 15, 1988. Second reminder notice to be sent out one week preceding public meeting. Forms to be distributed and explained at public meeting.

Sub-Committee met informally and agreed all issues were covered during regular meeting. Discussed very briefly the need for an Ad Hoc Committee from the various townships & villages. They would report their interests to the Sub-Committee of the District #2 Integrating Committee appointed for that purpose. Sub-Committee will be available after the public meeting to meet with communities having less than 5,000 population to answer any questions and discuss categories that will be utilized. Names of the Ad Hoc Committee members were requested by the District #2 Integrating Committee.

Next District #2 Integrating Committee meeting to be held on Friday, September 23, 1988 - 8:00 a.m. in Engineer's Conference Room.

Jeff Corcoran made a motion meeting be adjourned, seconded by David Crafts. Meeting adjourned 9:55 a.m.

Attachment (1) - Support Staff members



# County of Hamilton

DONALD C. SCHRAMM, P.E.-P.S. COUNTY ENGINEER

700 COUNTY ADMINISTRATION BUILDING

138 EAST COURT STREET

CINCINNATI, OHIO 45202

GENERAL INFORMATION (513) 632-8523

3rd District #2 Integrating Committee Meeting Minutes

August 26, 1988 - 8:00 a.m.

Hamilton County Engineer's Conference Room

7th Floor, County Administration Building

Cincinnati, OH 45202

The meeting was called to order by Mr. Donald Schramm at 8:10 a.m. All members were present except Scott Johnson whose alternate was Tom Young.

A motion was made to approve the minutes from the August 12, 1988 meeting by David Crafts and seconded by Jeff Corcoran. Motion passed unanimously.

Discussion of Support Staff - George Rowe went over City members who are all qualified, reputable people. Also County members were named and qualifications specified. (See attached list of Support Staff members.)

The Support Staff is taking directions from the Integrating Committee and working on procedures/forms as requested. They will be meeting once a week until finalization. Jeff Corcoran suggested Integrating Committee members be advised of Staff Support meetings so they could have someone sit in if they deemed necessary or beneficial.

The question was brought up as to how long engineers will be involved. Mr. Luken and Mr. Schramm stated weekly until all things are set up and going. The project rating and field evaluation will be a continuing Support Staff function until provided for by some other means.

Jeff Corcoran requested that general health and welfare (Item #3 on the rating form) be defined and elaborate more on selection criteria. It was suggested to stay with the rating form as revised for one year and see what happens.

Roadway, bridge and storm sewer projects where engineering and preliminary work has already been completed would be rated high so construction could get underway. David Crafts suggested Item #9 be moved to Item #1 and the yes points be increased to 20 for the first year. Motion to move #9 to #1 and increase to 20 points for the first year was passed unanimously.

3rd District #2 Integrating Committee Meeting Minutes August 26, 1988

A motion was made by George Rowe and seconded by Dusty Rhodes to tentatively approve the rating form at this point in time. Passed unanimously.

Motion made by David Crafts, seconded by Jeff Corcoran, that the Committee establish a guideline of 110% cap on the three major divisions - municipalities, county (including townships) and city. This guideline would be reviewed in one year. Passed unanimously. *Revision*

There was a discussion of the Five Year Plan and it was decided to go with the present set up (handout at public meeting) with slight modification. David Crafts suggested Support Staff clarify the wording at top of the form.

The public meeting will be held on Thursday, October 20, 1988 at 7:00 p.m. in the Board of County Commissioners' meeting room on the 6th floor of the County Administration Building.

First notice of public meeting to be sent out September 15, 1988. Second reminder notice to be sent out one week preceding public meeting. Forms to be distributed and explained at public meeting.

Sub-Committee met informally and agreed all issues were covered during regular meeting. Discussed very briefly the need for an Ad Hoc Committee from the various townships & villages. They would report their interests to the Sub-Committee of the District #2 Integrating Committee appointed for that purpose. Sub-Committee will be available after the public meeting to meet with communities having less than 5,000 population to answer any questions and discuss categories that will be utilized. Names of the Ad Hoc Committee members were requested by the District #2 Integrating Committee.

Next District #2 Integrating Committee meeting to be held on Friday, September 23, 1988 - 8:00 a.m. in Engineer's Conference Room.

Jeff Corcoran made a motion meeting be adjourned, seconded by David Crafts. Meeting adjourned 9:55 a.m.

Attachment (1) - Support Staff members

3rd District #2 Integrating Committee Meeting  
Engineer's Conference Room  
700 County Administration Building  
Cincinnati, OH 45202  
August 26, 1988 - 8:00 a.m.

AGENDA

- 1.) Approval of previous meeting's minutes.
- 2.) Discussion of Support Staff make up. Are there any additional recommendations of staff personnel from the committee?
- 3.) Comments on Revised Rating Form and Selection Criteria Guidelines. Sample of (3) projects that have been used as an example are attached. (One is roadway, one bridge and the other one a treatment plant.) The Project Application Form is still in the process of being developed.
- 4.) Continued discussion of a cap on funding allocations to the (3) divisions of jurisdiction; i.e. unincorporated County, City of Cincinnati and balance of the 36 municipalities.
- 5.) Discussion of categories of projects to be given priority consideration.
- 6.) Descriptions pertaining to what constitutes a project betterment.
- 7.) Voting on four items, developed by staff, and appearing on the August 12th meeting agenda.
- 8.) Report of Small Governments' Sub-Committee.
- 9.) New Business - Set date, location and time for public meeting; end of September or early October.

Proposed handouts for public meeting determined by Support Staff are:

5 year Capital Improvement Form  
Project Application Form  
Selection Criteria Guidelines  
Rating Form (for information only)  
Funding Allocation Cap (for information only)

- 10.) Set next meeting.
- 11.) Adjourn

Attachments (4) - Rating Form (3 examples)  
Selection Criteria Guidelines  
Example of Capital Improvement Form  
Funding Allocation Cap

**BETTERMENT:** An improvement which results in the addition to or expansion of an existing facility as opposed to a type of improvement, the intent of which is to repair or replace in kind and which does not involve any addition or expansion of the existing facility.

Examples:

1. Adding additional lanes and/or major widening improvement which significantly adds to the overall width of the existing pavement.
2. Adding curb, curb and gutter, storm sewer and appurtenances to an uncurbed pavement.
3. Major horizontal and/or vertical alignment changes which would involve right-of-way acquisition.
4. Increased size over existing size in replacing existing sewer.
5. Added significant width, or length or height to structure.